

### INTERNATIONAL JUNIOR SUMMER SCHOOL DATES: FROM 1<sup>ST</sup> JULY TO 26<sup>TH</sup> JULY 2019

PROGRAMME DETAILS	ACCOMMODATION OPTION	PRICES		
		2 WEEKS	3 WEEKS	4 WEEKS
- 24 lessons: 09:30-13:00 (Mon - Fri) & 14:00-15:30 (2 per week) - 1 Afternoon activity : 14:00-15:30 - 1 Half day excursion: 14:00-17:00 - 4 evening activities: 20:00-22:00 - 1 weekend excursion - Age from 12 to 17 years	Host Family	€1496	€2244	€2992
	Residence	€1720	€2580	€3440
<b>EXTRAS</b>				
Extra night accommodation & meals		€65 per night		
Supplement fee for dietary requirements (e.g. coeliac, dairy)		€30 per week		
City Bus Pass (required by host family students only)		€38	€57	€76
<ul style="list-style-type: none"> <li>Price includes tuition, activities, excursions, accommodation, registration fee, accommodation placement fee, placement test and materials</li> </ul>				

### AIRPORT MEETING AND TRANSFER OPTIONS

DETAILS	PRICE
<p><b>Dublin Airport Transfer Service "A":</b> Individuals arriving and departing at certain times can avail of this service. Students will be met at the airport by a company representative. Students will then travel to Galway via inter-city coach with our transfer partner. On arrival in Galway students will be met by host families and / or an Atlantic Language Galway representative. This is an unaccompanied coach transfer service.</p> <p>Flight Arrival Times: Saturday or Sunday from 09.00 to 17.00* subject to changes in scheduled flights            Flight Departure Times: Saturday or Sunday from 11.00 to 20.00* subject to changes in scheduled flights</p>	<p><b>€150 Return</b></p>
<p><b>Dublin Airport Transfer Service "B":</b> This is to suit individuals travelling outside of the above mentioned flight arrival / departure times. Students will be met at the airport by a company representative. Students will then travel to Galway via inter-city coach with our transfer partner. On arrival in Galway students will be met by host families and / or an Atlantic Language Galway representative.</p> <p>Last available coach departure from Dublin Airport – Galway is 23.15. This is an unaccompanied coach transfer service.</p>	<p><b>€150 Single</b></p>

### MAKING A BOOKING & FEE PAYMENT

- Submit an enquiry made by completing the online Enquiry Form at [www.atlantic.ac/enquiries](http://www.atlantic.ac/enquiries)
- The school will acknowledge all enquiries within 24 hours.
- Once the student agrees to make a booking, a detailed Pro Forma invoice will be issued by the school. This Pro Forma will provide full detail on the booking and the booking fees.
- A non-refundable Deposit payment of €150 is required within 7 days once the Pro Forma invoice is received. The Deposit is part of the course fees.
- Atlantic Language Ltd will confirm the booking by email on receipt of the non refundable deposit payment of €150.
- The payment of full fees is required by May 15th.
- Bookings made for the Family Package Programme after May 15th must be paid in full at the time of booking.
- Payments are only accepted in Euro and may be made by bank transfer, credit debit card (Visa / MasterCard) or Flywire. All bank charges are the responsibility of the student. Credit card and non-Irish debit card payment are subject to administrative fee of 2.0% of the total transaction amount.
- All payments must include the Payment Reference or Invoice Number and Student's Name. Atlantic Language cannot guarantee that a payment has been received unless it includes this information. Atlantic Language reserves the right to cancel any arrangements or bookings without prior notice if Fee Payment conditions are not met.
- All bookings are subject to the school's terms and conditions at [www.atlantic.ac/policies](http://www.atlantic.ac/policies)

### COURSE CANCELLATION/CHANGES TO BOOKINGS

Notice of cancellation must be provided in writing and applies from the date it is received by Atlantic Language.

Days before arrival	Refundable fees
28+ days	Full fees paid excluding the deposit of €150.
14-27 days	Full fees paid subject to a minimum total charge of €250, including the deposit.
7-13 days	50% of fees paid subject to a minimum total charge of €250, including the deposit
Less than 7 days:	30% of fees paid subject to a minimum charge of €250, including the deposit.
On/after arrival:	No refund

## GENERAL INFORMATION

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- 5 August is a Public Holiday. Children, teenagers and parents on the Family Programme will have lessons
- All lessons = 45 minutes except Private lessons = 60 minutes
- Atlantic Language operates several school centres. Students at each centre have access to facilities at the other
- The maximum class size for parents is 14 students, children and teenagers is 15 students
- Atlantic reserves the right to cancel a course if there is not sufficient demand for it. In this case, full refunds will be given

### Students on the Junior Summer Programmes;

1. Are required to stay in host family or school residences for the entire period
2. Are required to provide a fully completed Parental Consent
3. With Special Dietary or Medical Considerations are accepted solely at the discretion of Atlantic Language
4. Found in possession or found taking alcohol, drugs or other proscribed substances will be sent home immediately at parents'/guardians' expense. Parents/guardians will be advised of the termination of the student's stay and must make arrangements for the student's immediate return home. No refund of fees will be permitted in this circumstance.
5. Under the provisions of Irish law young people under the age of 18 years of age may not visit Public Houses (Pubs) and they may not purchase alcohol or tobacco products.
6. Are subject to a curfew: they must be at their nominated host family by 22.30 each night and may not be away from their host family after this time except under specific supervision of a school nominated leader or their host family.
7. Undertake to abide by the rules.

## ACCOMMODATION - HOST FAMILIES & APARTMENTS/RESIDENCES

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- Host family accommodation is on a Saturday to Saturday or Sunday to Sunday basis (7 nights).
- Apartment / Residence accommodation for Family Programme is based on a Saturday to Saturday basis only (7 nights).
- The minimum accommodation booking is 1 week for Family Programme and 2 weeks for Junior Summer Programme in duration and is subject to availability for dates requested
- Students are advised to book in advance to avoid disappointment especially for studies during the high season
- Extra-night accommodation in Host family may be requested and may be offered at a nightly rate subject to availability. There is no facility for the booking of extra nights in Apartment / Residence
- Accommodation details are sent 2 weeks prior to course commencement and upon the receipt of full fees
- Host family accommodation consists of full board Monday to Sunday (breakfast, lunch and evening meal)
- Apartment / Residence accommodation is provided on a self-catering basis for Family Programme. Atlantic Language may use alternative Apartments / Residences to those advertised on our web site. The terms and conditions of these Apartments / Residences may differ from our more commonly used Apartments / Residences
- Apartments / Residences vary in terms of size, shape, location, facilities, etc. Requests for specific Apartments / Residences cannot be guaranteed, particularly during peak periods
- Should a student wish to change Host Family, Atlantic Language will only do so after discussing the situation and reasons with both the student and the family
- Students are advised that the travel distance and time between accommodation and the school may vary
- Families may host students of a number of nationalities
- Students staying with Host Families will have their clothes washed once a week
- Apartments / Residences for Family Programme are fully equipped, however some Apartments / Residences do not have a washing machine but the laundrette at reception can be used for an additional cost
- Special Requests (e.g. regarding diet, pets, children, etc.) must be made at the time of the initial booking. Atlantic Language may not be able to accommodate special requests after a student has been placed. If several Special Requests are made on behalf of the same student, the School reserves the right to prioritize the importance of each request
- There will be an extra charge for Special Dietary Requests
- There is a Code of Conduct that must be respected between Host Family and student. The details of this are available in the Student Handbook and on request from the Accommodation Manager
- Residents in Apartment / Residence accommodation must complete and sign an Apartment Damage or Loss Liability Agreement before arrival. In addition, the resident is responsible for the replacement cost of keys, key cards or fobs or other access devices lost or damaged during their stay. This cost is €50

## TERMS & CONDITIONS

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- Atlantic Language assumes no responsibility for loss, delay or accident of any kind whatsoever that may occur due to fault or negligence of any company or persons carrying out ancillary arrangements outside of its control.
- Atlantic Language reserves the right to Refuse or Cancel Bookings in circumstances where school or accommodation facilities are unsuitable for a student's specific needs.
- Students absent from their classes for two weeks or more without a valid Medical Certificate or Prior Agreement will be removed from Classes. In cases where a Medical Condition makes it impossible for a student to complete a course, and if this condition existed but was not advised to Atlantic Language at the time of the booking, Atlantic Language refuses any liability and no refund will be given.
- Should a student behave in an unseemly and/or inappropriate manner that may bring the school or its agent(s) into disrepute or cause damage to its reputation or standing in any way, either real or imagined, he/she will be asked to leave the school immediately. The Directors of Atlantic will be the sole arbitrators in any such event.
- A serious misdemeanour or infringement of the laws of Ireland will result in instant dismissal from the school. Costs incurred by the student as a result of dismissal in these circumstances from the school are the sole responsibility of the student and Atlantic will accept no liability of any kind.
- The student is responsible for any damage or injury he/she may cause to buildings, furniture, fittings, individuals' or accommodation property, etc., while registered with Atlantic Language.
- Atlantic Language reserves the right to change, without notice, the contents, dates, times, locations or any other details of course(s) brought about by political events, natural disasters, weather or any other events considered by the organisers to be pertinent.
- Atlantic Language reserves the right to transfer students between sites for academic and operational reasons.
- Booking requests for specific school centres cannot be guaranteed.
- If we do not enforce any condition of these Terms and Conditions or we delay in enforcing it, this will not prevent us from retrospectively enforcing the Condition(s) and will not constitute a waiver of that Condition.
- Any disputes in relation to Services Provided or Accounts will, where necessary, be heard in the courts of the Republic of Ireland where the bulk of the service is being carried out. The interpretation of these Terms and Conditions, all agreements and communications with Atlantic Language shall be through the English language.
- Atlantic Language's full Terms and Conditions and Policies are available on the following link <https://www.atlanticlanguage.com/policies>

## HEALTH AND TRAVEL INSURANCE

- All students are strongly advised to take out full and suitable travel and health insurance. EU/EEA nationals are advised to obtain an EHIC (European Health Insurance Card, formerly an E111) as minimum cover: see <http://www.hse.ie/eng/services/list/1/schemes/EHIC/>
- Students from non-EU/EEA countries must have medical insurance. This can be organised by the school. The Irish immigration authorities have particular requirements which may apply: please see [www.atlantic.ac/policies](http://www.atlantic.ac/policies) for further information.
- Atlantic Language will not cover costs that may arise as a result of the need for treatment or repatriation of a student.
- Students are responsible for their own personal property and are advised to insure against loss of fees and/or expenses that may be incurred due to cancellation, sudden or early departure as Atlantic Language will offer no refunds for days missed, late arrival or early departure

## VISAS

- Students who are non-EU/EEA citizens may require a Study Visa to enter Ireland. For full details visit [www.inis.gov.ie](http://www.inis.gov.ie) Study Visas require a minimum course booking of 15 hours per week
- A minimum of 6 weeks are required for Visa Applications to be processed by the Irish authorities.
- It is necessary to pay all school fees in advance when making a Visa Application.
- All fees paid (except an administrative fee of €300) can only be refunded in the following cases:
  1. Visa is refused before travelling to Ireland
  2. Permission to Land, on arrival Ireland, is refused and the student must return to their point of origin
  3. Permission to Remain in Ireland (after the date entered in the passport) is refused after arrival in Ireland - fees paid for the period after initial permission days from arrival are refunded
  4. Visa or Permission to Remain Extension application is refused - fees paid for the period of the booking extension are refunded except for any portion of an extended course used
- Fees will not be refunded if a Visa is Refused because of the submission of false information.
- Fees cannot be refunded where a Visa is granted, even if the issuing of the Visa is delayed by the authorities. In such case, the Course and Accommodation Bookings may be deferred in entirety by the number of Visa delayed weeks, provided that at least 14 days written notice is provided to Atlantic Language. Course Fees may change if the Course does not take place in the calendar year.
- It is the student's responsibility to be aware of and comply with the Visa and Immigration Registration requirements of the Irish authorities. Atlantic Language will assist but cannot be responsible for students' legal responsibilities.
- Applications for Refunds must be made in writing to the Student Services Manager, Fairgreen House, Galway, Ireland. All Refund Applications must include the letters of Visa Refusal and the Visa Application or GNIB Number and clear proof that the applicant is not in Ireland.
- The Student Services Manager will inform the Refund Applicant of the documents and evidence required in order to apply for a refund, and will confirm to the Applicant when a Complete Application has been received.
- Refunds are processed within 21 working days of Atlantic Language receiving a Complete Application for Refund. Refunds are issued in Euro and only paid to the bank account or bank card of the registered student. Banks may make additional transfer, foreign exchange and receiving charges.



**TEL** +353 91 566 053    **EMAIL** [contact@atlantic.ac](mailto:contact@atlantic.ac)    **WEB** [www.atlantic.ac](http://www.atlantic.ac)

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**LIVE IRELAND - LEARN ENGLISH - LOVE ATLANTIC**

Valid for bookings from 1 January 2019 until further notice. All prices are stated in € (euro)