





## English for the Educational Workplace

Course Objectives	
<b>Overall Objectives of the Mobility</b>	Participants will improve communicative competence in English by completing an intensive course with increased confidence and competence for workplace skills.
<b>Added Value of the Mobility</b>	Development of interpersonal skills when English is the language of interaction. Improvement of formal speaking and writing ability.
<b>Activities to be Carried Out</b>	<ul style="list-style-type: none"> <li>• Input sessions</li> <li>• Seminars</li> <li>• Workshops</li> <li>• Individual Feedback</li> </ul>
<b>Expected Outcomes and Impact</b>	Dissemination is inbuilt to allow participants to share their knowledge and skills acquired on the course with colleagues. Promote a renewed sense of purpose in an educational context. Networking and post course liaison are further aspects for beyond the course.

Sample Online Timetable				
Day 1 – Mon	Day 2 – Tue	Day 3 – Wed	Day 4 – Thu	Day 5 - Fri
08:00 – 11:30 CET	08:00 – 11:30 CET	08:00 – 11:30 CET	08:00 – 11:30 CET	08:00 – 11:30 CET
<b>Setting Objectives</b> <ul style="list-style-type: none"> <li>• Orientation</li> <li>• Communicative Icebreakers</li> <li>• Needs Analysis</li> <li>• Setting of Learning Outcomes</li> <li>• Language focus: The language of meetings</li> </ul>	<b>Functional Language</b> <ul style="list-style-type: none"> <li>• Language Skills: Functional language for agreeing, disagreeing, giving justifications etc.</li> <li>• Skills Workshop: Report writing and summarising</li> <li>• Language focus: The language of product description</li> </ul>	<b>Effective Communication</b> <ul style="list-style-type: none"> <li>• Language Workshop: Description and Explanation</li> <li>• Skills Practice: Email writing</li> <li>• Language Focus: Idiomatic language</li> </ul>	<b>Diplomacy</b> <ul style="list-style-type: none"> <li>• Language Focus: Hedging expressions</li> <li>• Diplomatic language</li> <li>• Skills Workshop: Responding to complaints via email</li> <li>• Language Skills: the language of interviews &amp; interview skills</li> <li>• Preparing to present information and arguments</li> </ul>	<b>Review and Outcomes</b> <ul style="list-style-type: none"> <li>• Making a presentation</li> <li>• Language workshop: Emphatic language &amp; signposting phrases</li> <li>• Peer and Trainer Feedback</li> <li>• Assessment of Learning</li> <li>• Review of Learning Objectives</li> </ul>
12:30 – 14:00 (Offline) Self-study task	12:30 – 14:00 (Offline) Self-study task	12:30 – 14:00 (Offline) Self-study task	12:30 – 14:00 (Offline) Self-study task	

Please contact [john.daly@atlantic.ac](mailto:john.daly@atlantic.ac) for any other queries.

