

**Minimum English Level Required:** A2-B1 on the CEFR

**Accommodation Options:** Host family or self-catering apartment/ residence [\(More information\)](#)

## SCHEDULE

**Dates:** Courses are **scheduled monthly** [\(see calendar\)](#)

**Location:** Atlantic Language School, Galway  
**Timetable:** Courses run for 5 days (**Monday to Friday**), consisting of **25 hours** of seminar, workshop and cultural activity hours.

**Tuition Price:** €445 per person, including **Registration fee and end of course certificate.** (accommodation costs are extra)

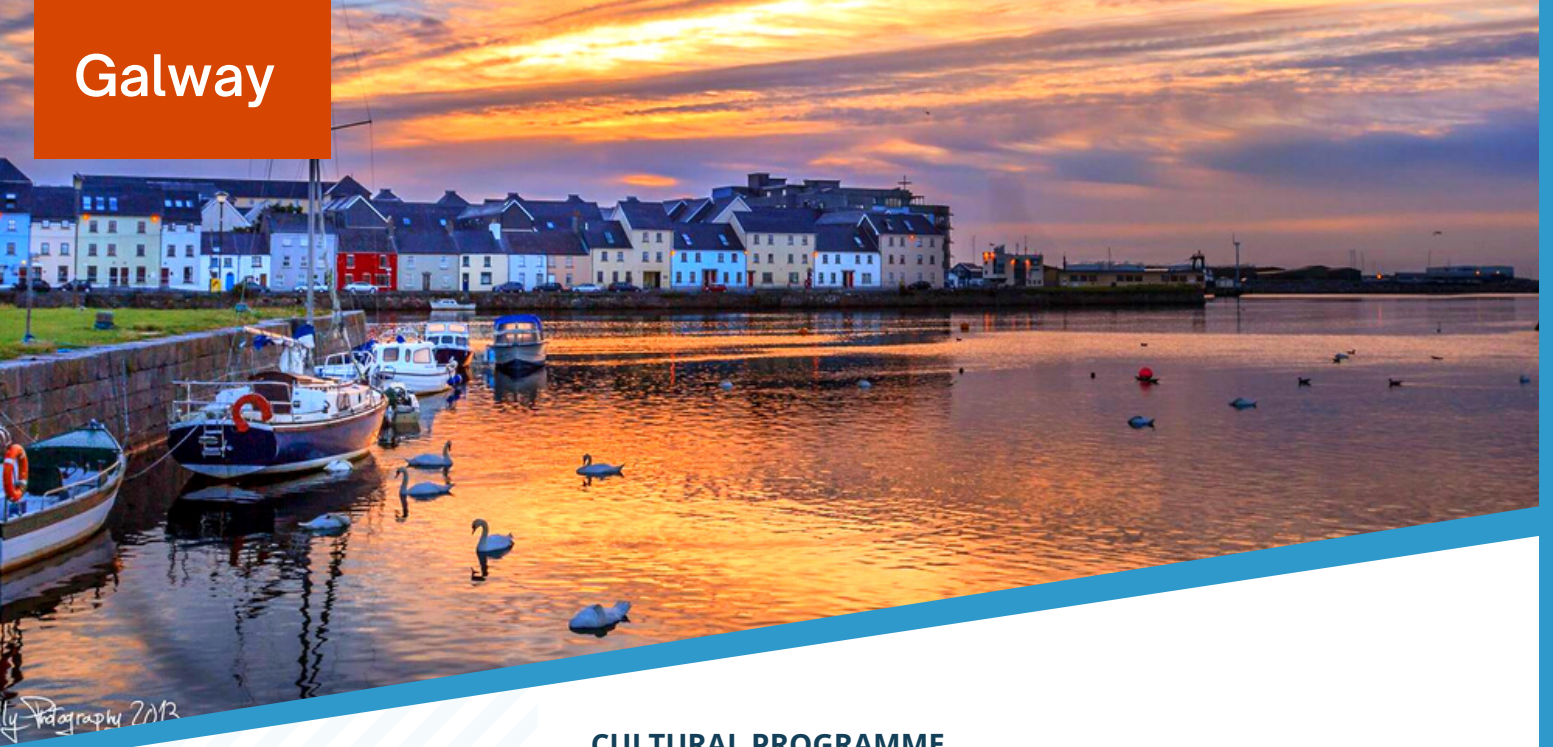


## COURSE OUTLINE

*English for the Educational Workplace* is an intensive professional training course which equips participants to effectively manage day-to-day interactions requiring English language skills. Participants gain skills to communicate with peers, students, managers and external stakeholders with confidence and accuracy. The course includes practical workshops, role-plays and other applied exercises designed to develop a range of communicative skills, improve language usage and gain the functional vocabulary required to deal with direct interactions.

## COURSE OBJECTIVES

<p><b>Overall objectives of the mobility</b></p>	<ul style="list-style-type: none"> <li>To enhance the English language skills needed to operate effectively in an internationalized educational working environment</li> <li>To practice communication skills such as writing emails and reports, giving presentations, and speaking on the phone</li> <li>To develop fluency through discussions and role play</li> <li>To enable a better understanding of English usage in different professional contexts</li> </ul>
<p><b>Added value of the mobility</b></p>	<p>The course equips participants to communicate more fluently and accurately in English, improving their ability to perform in an international context and improving the experience of stakeholders they are required to interact with in English.</p>
<p><b>Activities to be carried out</b></p>	<ul style="list-style-type: none"> <li>Interactive teaching with input sessions, individual and group work – brainstorming, analysis, problem-solving and role-play to encourage practice and fluency</li> <li>Exchange of professional knowledge with fellow participants</li> <li>Cultural and Heritage Trips as a chaperoned group</li> </ul>
<p><b>Expected outcomes and impact</b></p>	<p>The course provides a professional development opportunity for participants to improve the English skills required for effective communication in a work context. Participants are invited to share knowledge and skills acquired on the course with colleagues. Cultural familiarisation with an international setting, and meeting contacts to cultivate beyond the course are further positive outcomes.</p>



## CULTURAL PROGRAMME

The seminar programmes are delivered in Atlantic Language School in Galway on Ireland's Wild Atlantic Coast, and participants will have ample opportunity to learn about the cultural heritage of both Ireland and the local area. The week-long programme includes a professional walking tour on your first day and a half-day cultural outing later in the week.

## CERTIFICATION

The Organiser, Atlantic Language, will provide required documents including:

- STT invitation
- EUROPASS
- Work Plan (on request)
- Certificate of Participation and Attendance
- CEFR level certificate (on request)

**ORGANISATION ID: EI0256058**

## SAMPLE TIMETABLE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
09:00 – 12:30	09:00 – 12:30	09:00 – 12:30	09:00 – 12:30	09:00 – 12:30
<b>Setting Objectives</b> <ul style="list-style-type: none"> <li>• Striking up conversations</li> <li>• Pronunciation clinic</li> <li>• Fluency and developing an argument</li> </ul>	<ul style="list-style-type: none"> <li>• Strong introductions</li> <li>• Signposting and linking words</li> <li>• Q&amp;A Sessions – handling difficult questions</li> <li>• Clarity and emphasis</li> </ul>	<ul style="list-style-type: none"> <li>• Effective emails</li> <li>• Verb form review</li> <li>• Register and structure</li> </ul>	<ul style="list-style-type: none"> <li>• Action points in meetings</li> <li>• Meeting minutes</li> <li>• Office jargon</li> <li>• Building relationships</li> <li>• Using conditionals in negotiating</li> </ul>	<ul style="list-style-type: none"> <li>• Participant presentations and peer feedback</li> <li>• Self-reflection and tutor feedback</li> <li>• Course review</li> <li>• Certificate Ceremony</li> </ul>
13:30	13:30 - 15:00	14:00	13:30 - 15:00	13:30 - 15:00
Walking Tour	<ul style="list-style-type: none"> <li>• Role-Play Activity</li> <li>• Useful language for conversations</li> </ul>	Organised group cultural excursion	<ul style="list-style-type: none"> <li>• Presentation Preparation Workshop</li> </ul>	<ul style="list-style-type: none"> <li>• Writing Practice Workshop – writing emails</li> </ul>