# atlantic Language School



## Student Handbook 2022 Galway Young Adult

School Information | Useful Information

| Emergency Contact Number | Covid



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## LOCATION AND CONTACT

## Atlantic Language Galway

Fairgreen House, Fairgreen Road Galway, H91 AXK8, Ireland +353 91566053 contact@atlantic.ac School Emergency +353 874127456



Please note that Atlantic Language Galway operates year-round from our additional Young Adult Programme Programme centre, located at Geata na Cathrach. This building is situated directly across the road from our main school at Fairgreen House (1 minute walk).

## Atlantic Language Galway Young Adult Centre

Regulations

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Geata Na Cathrach, Fairgreen Road Galway, H91 W26K, Ireland +353 91566053 contact@atlantic.ac School Emergency +353-87-412 7456





The Claddagh

Eyre Square

Shop Street

Quay Street



## TRANSFER DETAILS

Students will have the Return Private Transfer Included from Dublin Airport



#### Transfer arranged by Atlantic Language School

At the airport an Atlantic Language representative will welcome the students and will help them with their transfer.

Shifts for the Arrival and the Departure Transfer:

From Dublin Airport to Galway Coach Station the transfer will be at 10:00, 13:30, 17;00 and 21;00

From Galway Coach Station to Dublin airport the transfer will be at 7:00, 10:30, 14:00, 17:30

Please note that it takes approximately 3 hours to go from Galway to Dublin Airport.

For any early flight the transfer will be arranged differently.



## YOUR FIRST DAY - MORNING

08:30 Arrive to School at Geata Na Cathrach
09:00 to 10:30 First morning class period
10:30 to 11:00 Break Time
11:00 to 12:30 Second morning class period
12:30 to 13:30 Lunch break
15:15 to 16:15 Walking Tour

\*First class in the morning can vary between 08:45 and 09:15

## **COURSE REGULATIONS**

\* Morning classes begin at 09:00, classes after break begin at 11:00.

\* Afternoon classes begin at 13:30, classes after break begin at 15:15.

\* Please note, to minimise disruption, students who arrive 15 minutes after classes have started will not be permitted to enter

• All timetabled classes are compulsory. If you are going to be late for a valid reason, please contact the school, and / or a friend (via SMS etc.) to tell them why you will not be on time.

\* Do not to be late for class or tours.

\* In class, try to participate as much as possible.

\* Bullying or aggressive behaviour by any individual will not be tolerated and should be reported to your parents or school management immediately.

\* Any student(s) involved in a serious offence while in Galway (drinking alcohol, drugs, stealing, involved in anti-social behaviour etc.) will be sent home immediately. The full cost of all transport and administration in such cases will be the responsibility of the student / parents of the student in question. \* Atlantic Language Galway will be the final arbitrator

in any decisions arising from breaches of discipline. \* Please follow classroom rules regarding mobile

phones, which are not allowed for personal use during class time.

\* Speak as much English as possible.

\* Tell us if you have any problems.

\* Take a taxi with two or three others if you miss the last bus.

\* Always stay in groups together if walking home.

\* Be careful when out at night. Irish Drinking laws are different to your country. Alcohol smoking and all illegal substances are strictly forbidden.

\* Always bring rain wear and warm clothes, the weather can change very quickly.

\* Enjoy your language holiday.



## SCHOOL OPENING HOURS

**08:00 to 17:00** Monday (School is open early for new students **08:30 to 17:00** Tuesday to Friday

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## SAMPLE PROGRAMME

WEEK 1	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Morning	Arrival	Specialist tuition	Specialist tuition	Specialist tuition	Specialist tuition	Specialist tuition	Full-day excursion to the Aran Islands
Afternoon		Walking Tour of Galway city	Specialist tuition	Half-day excursion River cruise	Specialist tuition	Specialist tuition	
Evening		Free time	Irish dancing	Free time	Cinema	Free time	
WEEK 2	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Morning	Free Day	Specialist tuition	Specialist tuition	Specialist tuition	Specialist tuition	Specialist tuition	Full-day excursion to the Cliffs of Moher
Afternoon		Escape rooms	Specialist tuition	Half-day excursion to Connemara	Specialist tuition	Specialist tuition	
Evening		Free time	Bowling	Free time	Laser quest	Free time	

On Monday and Wednesday there are the afternoon activities.

On Tuesday and Thursday there will be the evening activities. Students will find the sign-up sheets at the reception. There will be 4 or 5 available activities and they can choose the one they want to to for that day.

Please note that the students will need to sign-up a day in advance for the activities.

In case they don't sign up on time, there will be no refund for the missed activity.





## ACCOMMODATION RULES HOST FAMILIES

\* Leave your passport with your Host Family. Please look after your valuables. We do not take responsibility for lost valuables.

\* You must return to your host family before 22.30 or earlier if requested by your family. Students aged 15: return to your host families at 21.30. Students are not permitted to stay out later under any circumstances.

•Do not go back to the host family before 17.30 any evening. \* You are staying with a family, not in a hotel or guest house, please respect the wishes and advice of the host family at all times.

\* Please use your mobile phone when making calls, do not use the host families telephone.

\* If you are caught shoplifting, drinking alcohol, or involved in antisocial behaviour, you will be sent home to your country immediately at your own expense.

\* If you experience any problems with your host family, please inform Atlantic staff as soon as possible.

\* Please inform the family what you are doing each day and each evening.

\* If you miss the last bus take a taxi home with two or three of your friends.

\* WiFi arrangements differ between host families and students must be aware of this. It is important to check WiFi arrangements with hosts. A fair and reasonable use of internet policy applies to all families: students who use an excessive amount of Internet may be asked to make a payment to cover the extra cost.

\* Please respect the privacy of the host family: some families may not want to have their photographs or other information taken or used for social media or other purposes.

## **SCHOOL APARTMENTS**

### **School Apartment Regulations**

ŷ Apartments are booked on a Saturday (or Sunday) to Saturday basis. Check-out time is before 10.00 am

on Saturday.

ŷ On your departure, please make sure that you return the keys of the apartment. The procedure for returning your keys will be outlined in your

information pack which you will receive on arrival. If your keys are not returned in the proper manner you may be charged up to €50.

 $\hat{\boldsymbol{y}}$  Please make sure that your apartment is clean when you depart.

ŷ It is forbidden to allow anybody to stay overnight in the apartment. If you fail to comply with this rule, you will be asked to leave the apartment immediately.

#### **School Apartment House Rules**

ŷ All stereo, radio and TV appliances should be kept at a volume that will not interfere with your neighbours' quiet enjoyment of their homes. This includes

the playing of musical instruments, loudspeakers, mechanical noise, singing and other noise that might cause annoyance to the owners and occupiers of the development. Most especially, no noise should be audible outside your apartment between the hours of 23:00 and 09:00.

ŷ To protect the security of the complex, residents are requested not to allow entry to anybody except your own personally invited guests and visitors.

ŷ No obstruction (e.g. bicycles, rubbish, luggage) of any kind should be placed in the common areas such as the stairways, car park or gardens. Bicycles must not be locked to lampposts, trees, railings or balconies.

ŷ Washing must not be hung out to dry on any balconies or be visible from the windows.
ŷ Every effort should be made to keep the common areas and your apartment clean and tidy.
ŷ Smoking is prohibited inside apartments.

Residences are checked by Accommodation Department staff on departure and at various intervals. Failure to follow the Residence Rules will result in a fine or removal without refund.

If you have any questions or problems with your apartment during your stay, please contact a member of staff at Student Services Department. All students must leave their apartments by 10:00 (am) on their last day (Saturday).

If you are interested in moving from your host family to a school apartment, at least 2 weeks' notice must be given to the host family. Please discuss this with the school in advance.

#### **Damage or Loss Agreement**

Apartment residents must complete and sign an Apartment Damage or Loss Liability Agreement before arrival, agreeing to reimburse Atlantic Language for the cost of any damage to the apartment or its fittings, the cost of any repairs, additional cleaning or any replacements necessary to return the apartment to its





## FAQS

#### **Evening Activities**

The meeting point for evening activities is always Geata Na Cathrach Building You are required to attend all timetabled activities on the programme.

#### Curfew

The curfew is 22.30 or earlier if requested by your family or leaders. Students aged 12-15: must return by 21.30. Students are not permitted to stay out later under any circumstances.

#### **Illness and Sickness**

If you are feeling unwell, please report to your teacher, Atlantic staff member, host family or the emergency phone number. We will organise appropriate medical attention.

#### Weather / What to pack

Ireland has a temperate climate with summer temperatures ranging from 16-24degrees. The weather varies a lot so you can have sun and showers in one day. You should pack rain wear, warm clothes, swim wear, sun cream, a towel and active wear including old sports shoes for the activities and excursions.

### Electricity

The electrical current in Ireland is 220 volts, 50 cycles alternating current (AC). Wall sockets take plugs with 3 flat-pins, as in the United Kingdom. Electrical adapters may be bought

in many shops, supermarkets and pharmacies to allow international power plugs to connect to the Irish electrical system



An Irish electrical plug

## USEFUL INFORMATION COVID Regulations

#### If a student has symptoms during the stay

If you have symptoms and require a test, you will be provided with a Antigen or PCR Test at your own expense.

#### If a student is tested positive during the stay

In case the Host family is not ready to take care of you, Atlantic Language will provide an alternative accommodation at your own expense.

There will be no compensation for any day of tuition or activities/excursions missed.

## **EMERGENCY CONTACT**

## School Emergency Number

**General Emergencies:** Tel: +353 83 201 9073

Emergencies related to Accommodation: +353 830944689 +353 874127456 (Whatsapp only)

## Designate Liaison Persons (DDP) Child Protection

Stefania Sorrentino +39 375 74 72 096 Paula Elis Queiroz +353 83 360 2363

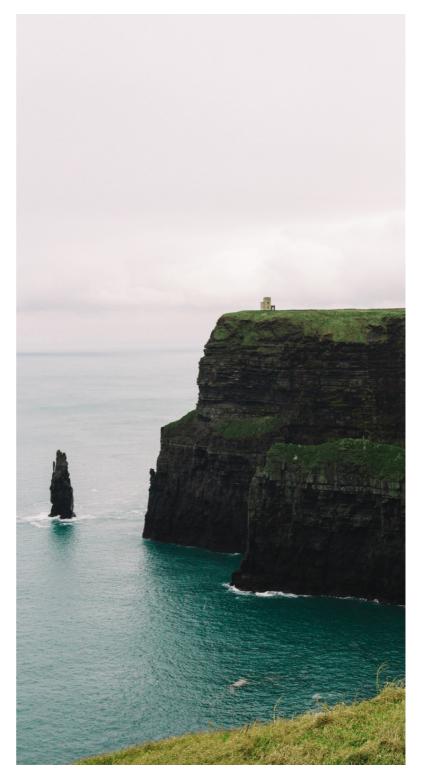
### EXTERNAL

Galway Garda Siochana (Police) www.garda.ie Tel: 00353 91 538 000

#### Hospital

(University College Hospital Galway) Newcastle Road, Galway Galway Primary Care 4 Ballybane Rd, Galway Tel: 00353 91 773 000

**Dentist, Dr. Mary Colbert** Dental Care, Forster Court, Galway Tel: 00353 91 562 223





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